

S E C R E T



All Div stuff

DA 88-1564  
22 July 1988

MEMORANDUM FOR: Director of Central Intelligence

FROM: R. M. Huffstutler  
Deputy Director for Administration

SUBJECT: Weekly Report for Period Ending 22 July 1988

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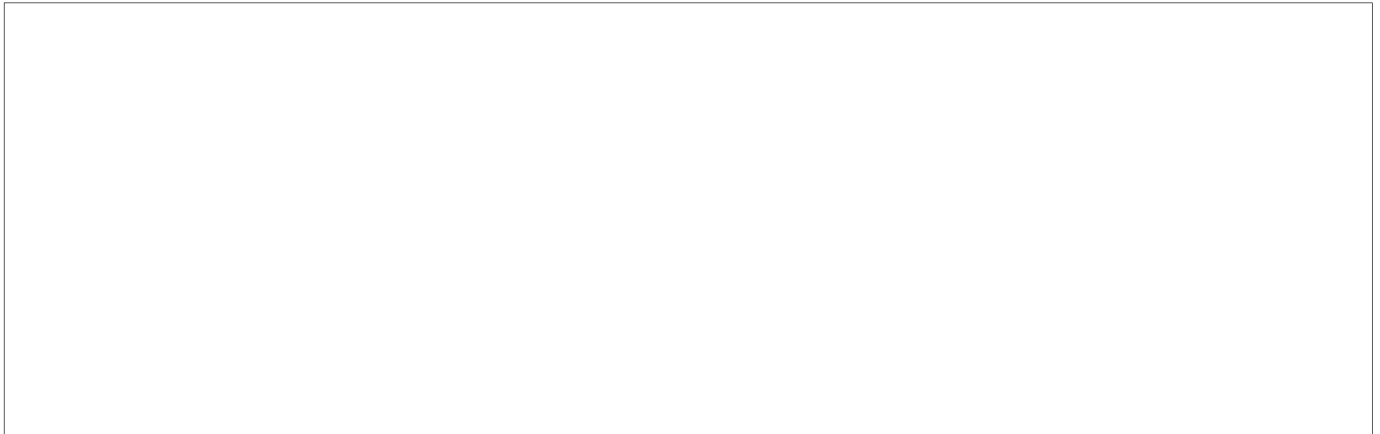
4. On 15 July OTE and the Directorate of Intelligence jointly sponsored a one-day Symposium on Assessing Military Force Balances. The symposium focused on new analytical methodologies for estimating military strength. Some 70 participants from all directorates, the State Department, Defense Intelligence Agency and National Security Agency attended the program.

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9. The Office of Medical Services briefed over 500 Directorate of Science and Technology managers on medical services available to assist troubled employees and described how managers could use them effectively to retain valuable employees. The presentation was part of a joint briefing on personnel support services by the Offices of Security, Medical Services and Personnel.

10. Office of Personnel (OP) representatives were among 16,000 people who attended the Annual National Association for Advancement of Colored People Convention in Washington. Guest speakers included Vice President Bush, Reverend Jesse Jackson, and Governor Michael Dukakis. Information on the Agency's scholar program was distributed and 20 resumes were received.

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11. OP reports that  employees switched to the Federal Employees Retirement System (FERS) during the two special transfer periods.

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R. M. Huffstutler

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25X1 ORIG: DDA/MS/[redacted] of:22 July 88 (weeklib)

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